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**Antilliaans Dagblad**

## JOB OPENING

# *Assistant Warehouse Manager* Curacao, Full-time

### **Job Responsibilities:**

- Responsible for supporting the Warehouse Operations Manager in overseeing all warehouse locations in Curacao
- Oversee the planning, coordinating and monitoring the receipt, order assembly and dispatch of all goods
- Ensure efficient space utilization
- Coordinate operational policies and procedures
- Ensure stock control systems up to date and ensure inventory accuracy
- Support the Warehouse Operations Manager with setting productivity targets for the teams
- Support the Warehouse Operations Manager with planning for future capacity requirements
- Training new staff
- Work closely with Team Leaders to ensure the Curacao warehouses and operations are functioning efficiently and effectively
- Ensure effective communication with the warehouse staff and key stakeholders in the company

### **Job Requirements:**

- 3-5 years proven previous experience in a Warehouse Management role (including people management)
- Experience warehouse management procedures and best practices
- Proven ability to implement process improvement initiatives
- Ability manage staff
- Strong problem solving skills
- Professional attitude and ability to be flexible and deal with change

Please send your resume (in English) to: [penha-recruitment@jlpenha.com](mailto:penha-recruitment@jlpenha.com)

