



JOB OPENING

Assistant Buyer

Location: Punda Curacao

Job Responsibilities:

- Responsible for timely and accurate best stock orders
- Track trends in consumption to determine which products should be replenished
- Evaluate prior sales to establish future fulfilment needs
- Research suppliers and stay up to date with recent trends and product releases in the market
- Initiate and maintain effective relationships with suppliers
- Sales reporting for suppliers
- Track purchases against monthly purchasing matrix
- Track orders once placed to ensure timely delivery in stores

Job Requirements:

- Passion for beauty and fashion
- Strong analytical skills
- Able to work under pressure and meet deadlines
- Strong eye for detail
- Professional attitude and ability to be flexible and deal with change
- Good written and verbal communication skills in English. Spanish and Dutch is a plus
- Flexible to travel to stores and possibly other islands.

Please send your resume (in English) to: penha-recruitment@jlpenha.com

